



Branston Pickleball Club Data Protection Policy

Version 1.0

1.1 Policy Purpose

The purpose of this Data Protection Policy is to ensure that Branston Pickleball Club collects, stores, processes, and shares personal data lawfully, fairly, and securely, in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. This policy sets out how personal data relating to members, volunteers, and officials will be handled and protected.

1.2. Data Collected

- Contact details & emergency contact
- Medical/access needs (only if consented)
- Pickleball England ID
- DUPR ID and rating
- Attendance records

1.3. Use of Data

Used for:

- Club administration
- Emergency contact
- Club communications
- Insurance & safeguarding purposes

1.4. Retention & Storage

- Kept securely (password-protected or locked)
- Deleted after 2 years of inactive membership
- Only Committee Officers may access data



1.5. Rights of Members

Members can request:

- To see their data
 - To update/amend data
 - To withdraw consent
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Appendix 1. Version control and review cycle

Version	Date reviewed by MC	Formal review date.
0.1	Created by AF 15/01/26	
0.2	Reviewed by TB	22/02/26
0.3	Version for review by MC	
1.0	Issued 04/04/26	Dec 2026

